



# Maxwell Thomas® OCCASIONAL TABLE

## Owner's Manual

*Please keep and refer to this Owner's Manual.*

Thank you for purchasing a Maxwell Thomas® occasional table from Direct Supply Equipment & Furnishings® distributed by Direct Supply Manufacturing, Inc. Please read this entire guide carefully and keep it for future reference. This guide will provide you with instructions, warnings, warranty information and other important information about your Maxwell Thomas occasional table. Share this information with your housekeeping, nursing and maintenance staff to help ensure the occasional table is used and cared for properly.

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## Introduction

Thank you for purchasing this Maxwell Thomas occasional table from Direct Supply Equipment & Furnishings, a division of Direct Supply, Inc. In this owner's manual, you'll find important information you should read before assembling and using this product. Please keep this manual available for future reference. Should you have any questions, please contact your Direct Supply Equipment & Furnishings account manager or Direct Supply Manufacturing, Inc.

## Definitions

The Maxwell Thomas occasional table is distributed by Direct Supply Manufacturing, Inc. ("We," "Us" or "Our").

"You" are the facility, community or other entity that has purchased the product.

The **⚠ WARNING** symbol calls your attention to a potential danger that requires correct procedures or practices in order to prevent personal injury or death.

The **⚠ CAUTION** symbol means correct operating or maintenance procedures must be followed in order to prevent damage to or destruction of the product or other property.

# Warnings & Cautions

## WARNINGS

Read and follow all directions and warnings before using this product. Do not operate this product without first reading and understanding this user manual. Damage, injury or even death may result from improper use of this product or not following directions and warnings. This product is intended for use by trained and licensed healthcare or senior care providers in normal, indoor conditions.

**⚠ WARNING:** Failure to comply with all instructions, warnings and precautions, or using this product for a purpose other than its intended use, could result in bodily injury.

**⚠ WARNING:** This product is not designed to replace good caregiving practices, including, but not limited to:

- ⚠ Direct patient and resident supervision
- ⚠ Inspection and testing before use

**⚠ CAUTION:** Do not use 100% bleach, abrasive cleaners, or similar cleaners or chemicals on this product, as such use may void the warranty of this product.

**⚠ CAUTION:** Examine product every 60 days for loose screws, bolts or missing glides. Tighten, adjust or replace as needed.

**⚠ WARNING:** Do not sit or stand on the table. Failure to do so could result in serious bodily injury.

**⚠ WARNING:** Do not sit or stand on the lower shelf. Failure to do so could result in serious bodily injury.

**⚠ WARNING:** Do not use the table for resident stability. Failure to do so could result in serious bodily injury.

**⚠ CAUTION:** Do not place items that weigh more than 50 lbs. on the lower shelf.

**⚠ WARNING:** Table has a 100 lb. weight capacity – serious bodily injury could occur if capacity is exceeded.

# Product Description and Care & Maintenance

## Product Description & Use

Maxwell Thomas occasional tables are designed for common areas with residential styling in mind. The Maxwell Thomas occasional table offering includes a sofa table, coffee table and an end table in four appealing styles. High-pressure laminate tops resist moisture and hold up to daily use, while a catalyzed lacquer finish covers the wooden legs and aprons.

## Care & Maintenance

We recommend the following cleaning practices to help maintain the appearance of the top of your Maxwell Thomas occasional table:

- A top soiled by normal use may be cleaned with liquid dishwashing detergent and warm water.
- For stubborn stains, use a household cleaner that is appropriate for use on wood products.
- Be sure to properly dry all surfaces to prevent moisture damage over time.

**⚠ CAUTION:** Do not use 100% bleach, abrasive cleaners, or similar cleaners or chemicals on this product, as such use may void the warranty of this product.

**NOTE:** Over time, the wooden legs can be scratched or dented from wheelchairs, vacuuming and general use. We recommend the use of an appropriately colored wood stain marker to blend these blemishes to make them less noticeable.

**⚠ CAUTION:** Inspect each table every 60 days for sturdiness. Look for loose screws and/or bolts and tighten as needed. If the occasional table is broken remove it from use immediately.

# Assembly Instructions

**⚠ WARNING:** Unpack the occasional table in an area with sufficient room to work. Do not allow residents near the product until it has been completely set up and the work area has been cleared of all debris. Inspect the product for damage. If the product is damaged or the wrong product was accidentally sent, **DO NOT USE IT** and immediately contact Direct Supply Equipment & Furnishings for further instruction.

Tools needed (*not included*):

- Wrench
- Screw Driver

Hardware Included:

- 4 Screws
- 4 Washers
- 4 Lag Bolts

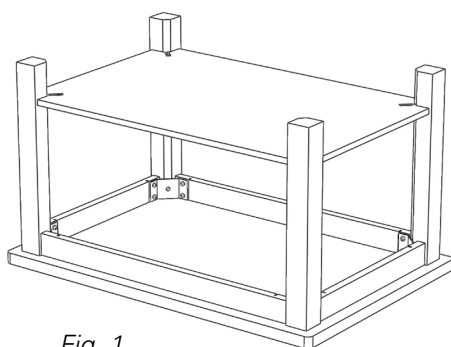


Fig. 1

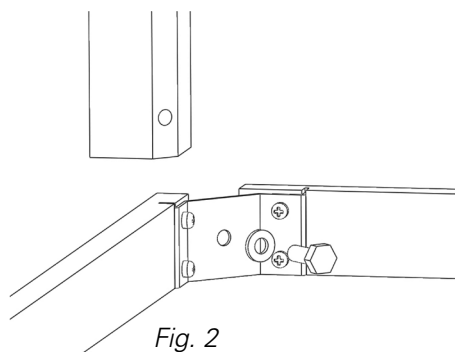


Fig. 2

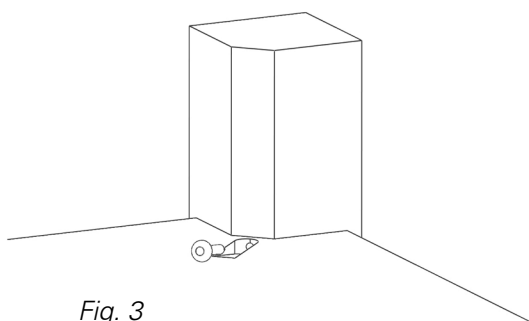


Fig. 3

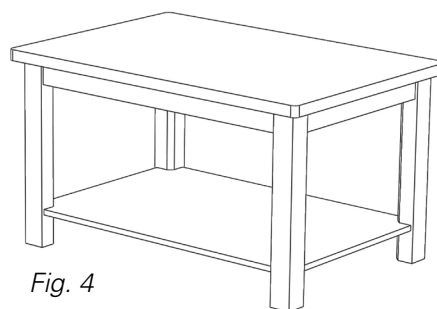


Fig. 4

1. Place the tabletop face down on a soft, clean surface to prevent scratching the top (Fig. 1)
2. Attach the legs to the table apron at the corners as shown (Fig. 2)  
IMPORTANT – DO NOT TIGHTEN the bolts at this time – the legs should be able to move in order to assemble the lower shelf
3. Once the four legs are attached, slide the lower shelf into the notches on the legs and assemble with screws (Fig. 3)
4. Tighten the leg bolts to secure the legs
5. Carefully position the table upright – be sure to ask for assistance when lifting the table (Fig. 4)
6. Periodically check that all of the connections are tight and secure – tighten the bolts or screws as needed

# Limited Warranty

We offer to you, as the original purchaser, a warranty for the Maxwell Thomas occasional table. Our warranty applies for the limited warranty period stated below. If any product or product part listed below is defective in material or workmanship during the applicable limited warranty period, we will repair or replace it at our cost. Please note that the decision to repair or replace a product or product part will be at our discretion. Our warranty applies only if the product is properly maintained by the original purchaser for normal, indoor use and does not cover normal wear and tear, modification of the product or damage caused by abuse, improper use, failure to maintain, use which exceeds the published product limitations or the combination of any product with another product. In addition, our warranty does not cover fading, characteristics or natural variations in fabric, texture, colorfastness, stains, spills or exposure to chemicals, odors, heat or light. In certain cases, we may provide you repair or adjustment instructions and/or replacement parts, and ask you to perform a repair or adjustment or replace a defective part. Our warranty gives you specific legal rights, and you may also have other rights, which vary from state to state. Please note that our limited warranty period begins when we ship the product to you. The limited warranty period and our obligations under the warranty end once you transfer the product to someone else or at the end of the applicable limited warranty period identified below, whichever is earlier.

	<b>Warranty Period (Parts)</b>	<b>Anticipated Usable Product Life</b>
Maxwell Thomas® Occasional Table	5 years	5 years

Anticipated Usable Product Life is based on normal use with proper maintenance, cleaning and storage. You should still inspect, monitor and care for the product as described in this guide, as the product may need to be replaced sooner than anticipated in particular situations.

DIRECT SUPPLY MANUFACTURING, INC. MAKES NO IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE; THESE AND ALL OTHER IMPLIED WARRANTIES ARE SPECIFICALLY DISCLAIMED. TO THE FULLEST EXTENT ALLOWED BY LAW, DIRECT SUPPLY MANUFACTURING, INC. WILL NOT BE LIABLE FOR ANY INCIDENTAL, SPECIAL, CONSEQUENTIAL OR PUNITIVE DAMAGES, OR LOST PROFITS THAT MAY RESULT FROM THE PRODUCT OR YOUR USE OF OR INABILITY TO USE THE PRODUCT EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. OUR TOTAL LIABILITY TO YOU, IF ANY, IS LIMITED TO THE PRICE OF THE PRODUCT OR SERVICE GIVING RISE TO YOUR CLAIM.

Some states do not allow an exclusion or limitation of incidental or consequential damages, or how long an implied warranty lasts, so the above limitations or exclusions may not apply to you. If implied warranties are not excluded, and to the extent allowed by law, we limit any and all implied warranties to the applicable warranty period identified above. Except for rights under any applicable state law, the remedies provided under this warranty are your sole and exclusive remedy for any breach of our warranty and state the entire limit of our responsibilities.

# Customer Service

Our promise to you is that you will have a convenient and easy ordering experience, receive a quality Maxwell Thomas occasional table and enjoy outrageous customer service. If you have any questions about the occasional table you have purchased or would like to request warranty service, please contact: **Direct Supply Equipment & Furnishings** at 1-800-634-7328, 6767 N. Industrial Road, Milwaukee, WI 53223, [SalesSupport@DirectSupply.com](mailto:SalesSupport@DirectSupply.com).



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