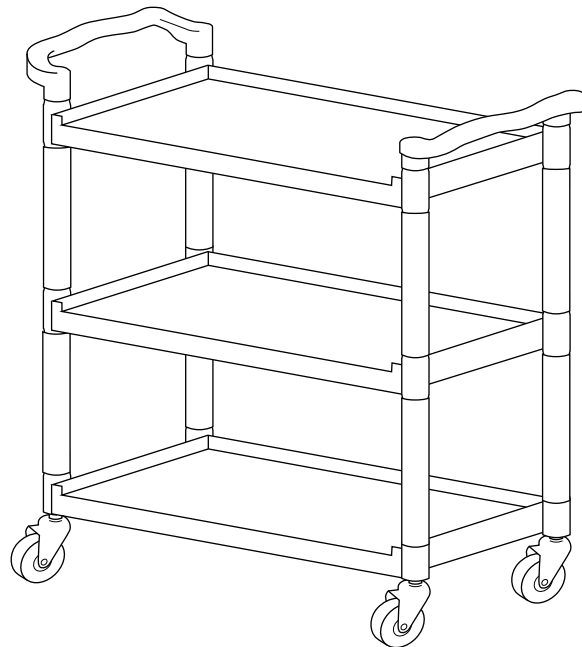




# Direct Supply® STANDARD-DUTY UTILITY CART

## Owner's Manual

*Please keep and refer to this Owner's Manual.*



Thank you for purchasing a Direct Supply® Standard-Duty Utility Cart from Direct Supply Equipment & Furnishings®. Please read this entire guide carefully and keep it for future reference. This guide will provide you with instructions, warnings, warranty information and other important information about your utility cart. Share this information with your housekeeping, nursing and maintenance staff to help ensure the utility cart is cared for properly.

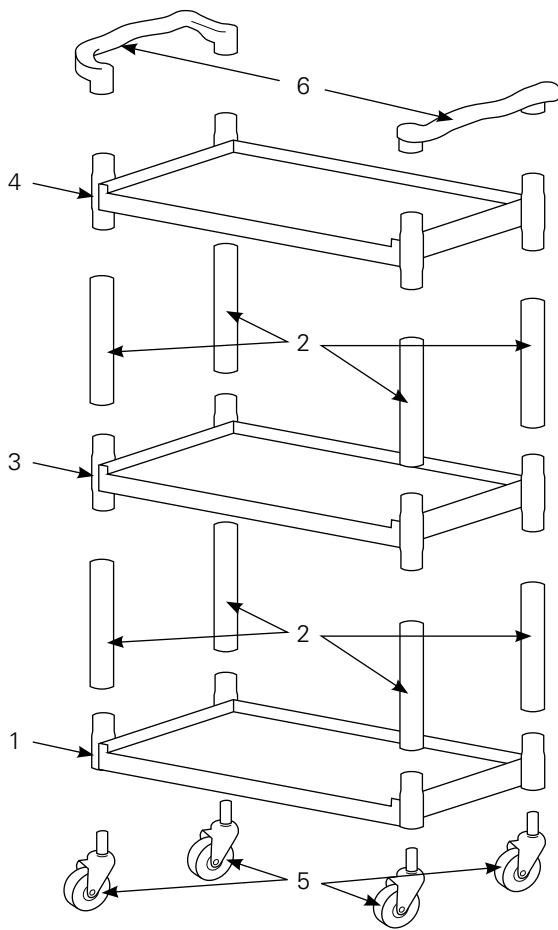
# Cleaning & Maintenance of Cart

- Only use cleaning products specified as being aluminum and plastic safe, depending on the part of the cart being cleaned. Never use chlorides, bromides or iodides to clean the unit, as this may cause corrosion. Consult the label or cleaner manufacturer for proper use.
- Rinse with fresh water immediately after every cleaning, and wipe dry to remove any water residue.
- Do not use any metal brushes, metal cleaning pads or steel wool, as this can cause scratches or corrosion.
- Always clean the aluminum or stainless steel in the direction of the metal grain to prevent marking the surface.
- Light and frequent cleanings will prolong the life and appearance of the unit.

Type of Cleaning	Instructions
Typical Cleaning	Use mild soap or detergent diluted with warm water; apply to unit with a clean sponge or cloth. Rinse with clean, warm water and wipe dry. Add a small amount of vinegar to solution if more aggressive cleaning is required.
Grease, Oil or Heavy Soiling	Use a commercial detergent that does not contain chlorides, bromides or iodides. Clean per the instructions on the label.

Periodically check that all hardware is secure, and tighten as needed.  
Inspect the cart for broken or worn parts, and discontinue use until they are fixed or replaced.



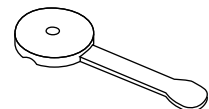


## Utility Cart Assembly Instructions

Please follow the instructions below to assemble your Direct Supply® Standard-Duty Utility Cart.

1. Place bottom shelf (1) on floor or other sturdy surface and insert aluminum uprights (2) into pockets at each of the four corners.
2. Position the middle shelf (3) so the aluminum uprights go into each of the four pockets on the bottom of the middle shelf.
3. Using a rubber mallet or other non-metal hammer, tap the corners of the middle shelf until each of the aluminum tubes is fully seated into both the middle and bottom shelf.
4. Insert aluminum uprights (2) in pockets at each of the four corners.
5. Position the top shelf (4) so the aluminum uprights go into each of the four pockets on the bottom of the top shelf.
6. Using a rubber mallet or other non-metal hammer, tap the corners of the top shelf until each of the aluminum tubes is fully seated into both the top and middle shelf.
7. Turn cart over so the bottom is facing up.
8. Insert caster (5) into caster receiver and tap caster with a rubber mallet until the caster is fully seated. Repeat until all casters are securely installed.
9. Turn cart over so the cart is on the casters.
10. Position a handle (6) over two end posts such that the handle sticks out past the side of the cart. Tap the handle down using the rubber mallet until the handle is fully seated and is in contact with the top shelf.
11. With the cart on a flat surface, check that the cart is stable and all four casters are in contact with the surface. If the cart is not stable, check which upright is not fully seated and apply pressure to that corner until it is fully seated and the cart is stable.
12. Remove protective plastic from poles.

**NOTE:** If the use of a rubber mallet is needed to seat the aluminum tubes, place this part on top of the aluminum tubes before tapping into place. This part is intended to be used during the assembly process and can be disposed of after the cart is fully assembled.



## Important Warnings

To avoid serious injury and/or death, follow ALL instructions and these guidelines:

- The weight limit for this product is 300 lbs.; the weight should be evenly distributed over the unit.
  - Never load an individual shelf with more than 100 lbs.
- Overloading this product could result in the product breaking, as well as damage to property and/or serious injury.
- This product is designed for indoor use ONLY.
- Unit should be kept away from open flames and excessive heat.
- Inspect the product for damage before each use. DO NOT use the product if it appears to be damaged or unstable, and DO NOT alter the product in any way.
- DO NOT overtighten the screws or use power tools when assembling this product.

## Customer Service

Our promise to you is that you will have a convenient and easy ordering experience, receive a quality utility cart and enjoy outrageous customer service. If you have any questions about the utility cart you have purchased or would like to request warranty service, please contact: **Direct Supply Equipment & Furnishings** at 1-800-634-7328, 6767 N. Industrial Road, Milwaukee, WI 53223, SalesSupport@DirectSupply.com

## Limited 1-Year Warranty

Direct Supply Manufacturing, Inc. warrants to you, as the original purchaser, for the limited warranty period stated above from the date we ship the product to you that we will repair or replace any product which is defective in material or workmanship. Please note that the decision to repair or replace a product will be at our discretion.

Our warranty applies only if the product is properly maintained by the original purchaser for normal, indoor use and does not cover normal wear and tear, modification of the product, or damage caused by abuse, improper use, failure to maintain, use which exceeds the published product limitations, or the combination of any product with another product. In addition, our warranty does not cover characteristics or natural variations in wood grain, colorfastness, stains, spills or exposure to chemicals, odors, heat or light. In certain cases, we may provide you repair or adjustment instructions and/or replacement parts and ask you to perform a repair or adjustment or replace a defective part. Our warranty gives you specific legal rights, and you may also have other rights, which vary from state to state. The limited warranty period and our obligations under the warranty end once you transfer the product to someone else or at the end of the applicable limited warranty period identified below, whichever is earlier.

DIRECT SUPPLY MANUFACTURING, INC. MAKES NO IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE; THESE AND ALL OTHER IMPLIED WARRANTIES ARE SPECIFICALLY DISCLAIMED. TO THE FULLEST EXTENT ALLOWED BY LAW, DIRECT SUPPLY MANUFACTURING, INC. WILL NOT BE LIABLE FOR ANY INCIDENTAL, SPECIAL, CONSEQUENTIAL OR PUNITIVE DAMAGES, OR LOST PROFITS THAT MAY RESULT FROM THE DEVICE OR YOUR USE OF OR INABILITY TO USE THE DEVICE EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. OUR TOTAL LIABILITY TO YOU, IF ANY, IS LIMITED TO THE PRICE OF THE DEVICE OR SERVICE GIVING RISE TO YOUR CLAIM. Some states do not allow an exclusion or limitation of incidental or consequential damages, or how long an implied warranty lasts, so the above limitations or exclusions may not apply to you. If implied warranties are not excluded, and to the extent allowed by law, we limit any and all implied warranties to the applicable warranty period identified above. Except for rights under any applicable state law, the remedies provided under this warranty are your sole and exclusive remedy for any breach of our warranty and state the entire limit of our responsibilities.



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